

WELCOME

“Your career and study information needs matter to us.”



Occupational Insight (Pty) Ltd is a career guidance and development company offering professional career and study information services to individual and group clients across South Africa.

We understand and value the diverse information needs of our clients in their pursuit of forging careers in a highly demanding, competitive and constantly evolving world of work. Faced with career and study considerations and decisions at various stages of life, people do not always have the time or access to on-demand professional career information services. Our work permits clients to make significant career and study choices with the requisite support, information and guidance they deserve.

We exist in a digital age, and clients in the 21st century require on-demand career guidance information to sound out their options with a registered professional. People additionally require their journeys to be celebrated by practitioners who are accessible, attentive, engaging and working with clients to connect career information gaps. Our technology-driven and adaptable approach presents clients with on-demand sessions at the click of a button from the comfort of their own space and time. Now, that's career development that fits in with your lifestyle.

The need for professional career development services in South Africa is imperative. Whether a client is beginning a career journey, planning for their career as a scholar, currently registered as a student, an emerging or experienced professional or seeking to articulate or progress into new career paths. All can benefit from professional career development services. These services are critical to answering essential technical career and study questions, filling information gaps, and supporting personal career and study decision-making processes. We achieve our service offering goals by providing quality career and study guidance information to clients at any stage of their career. Our services furthermore function within the South African Competency Framework for Career Development Practitioners.

Let us know how we can assist you today. Our qualified and professional team looks forward to supporting you along your career or study journey.

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REPEAT...

Are there any gaps in the information I have thus far?

I may need to get more information by cycling through stages till I am satisfied with the information I need to make or support my decisions.

GETTING TO KNOW MYSELF (SELF-EXPLORATION)...

Giving myself the time to explore, understand and reflect on myself better:

Who am I?
What do my interests, skills, talents, abilities, preferences, traits, characteristics, values, work style and preoccupations say about me?
What are my goals, aspirations and motivations?
What are my proudest achievements?
What drives me?

FOCUSING, DISCUSSING, PLANNING AND SELF-REFLECTING...

How can I develop a personalised plan to reach my career and study goals?
How do I plot my career path?
What will the contents of my career development plan entail?
How can I get the missing pieces of information I require?
Who can I speak with in a free space to discuss my options?
What about my resume? A targeted job-hunting strategy? Which organisations are a good fit?
Before starting my journey, what research and further groundwork would I need to do?



FINDING CAREER OPTIONS...

What's out there? What does the world of work say about the industry, role, and sector?
What options, jobs, careers, and industries fit or interest me?
How do I envisage myself in these roles?
What do I know about the job and work task requirements/conditions?
What does the future outlook of this career path look like?
What else would I need to consider now and in the future?

DISCOVERING STUDY OPTIONS...

What qualifications, skills, certifications, or knowledge is out there?
What qualification progression or articulation options do I have?
What learning pathways can I follow?
What are the entry requirements?
Which types of institutions?
What do the qualifications/skills entail?
What resources will my study require?
What other study considerations or choices would I need to make to support my unique goals and aspirations?



**Careers span a lifetime.
How much time do we
invest in deciding?**

#TIME_FOR_MY_CAREER_CHOICE



Lead Career Development Practitioner



Nathan Govender

Career Development Practitioner:
Career Information Officer (SACDA)

OC: Career Development Information Officer
MEd (*cum laude*)
PGDip: Tertiary Education (*cum laude*)
Assessor
Moderator
Skills Development Facilitator



Career Enablement Services

The Career Development Practitioner provides one-on-one assistance in compiling key employability enablers, such as professionally customised cover letters and CVs. We also assist with online profile development or interview preparation. In other instances, information related to job search strategies or building a digital work portfolio is sought to compete in the highly competitive global workplace.

Topics of interest

We have prepared a detailed list of topics that the practitioner may cover during sessions. Please note that topics differ between clients based on their needs and the purpose of the session. For further information on coverage areas, visit occupationalinsight.co.za/what-we-do and occupationalinsight.co.za/what-to-expect.

Individual Sessions

The Career Development Practitioner hosts individual one-on-one sessions with clients. Sessions are hosted online and tailored to the client's needs through a needs analysis. Facilitation of non-standardised self-exploration activities may form part of the session, including narrative interviews, the mycareer resource toolkit, career discussions, client profile analysis (CV, qualifications, academic record, work history, etc.) and feedback reports. The practitioner will make any outputs from sessions, such as resources, activities, referral letters, plans, and reports, available to clients.

Bookings

To make a booking enquiry, simply visit occupationalinsight.co.za/make-a-booking. Here, clients can select preferred dates and timeslots for holding sessions. We offer sessions 7 days a week and cater for working and studying clients with convenient after-hour slots. All services are rendered in line with our standard career services and data protection agreements. Note that on-site bookings for group sessions are only available by prior arrangement with a Group Session Proposal.

Group Sessions

The Career Development Practitioner hosts group sessions with clients. Group sessions are more general and cover topics of interest to the group. Group session information and structure are entirely bespoke, with career and study information packaged and presented around the wider group's purpose, audience, needs, and setting. Group sessions occur online or on-site. Group sessions are beneficial to both educational and work environments. Examples of group session engagements include (but are not limited to):

- School career days, fairs or workshops;
- Public/private career days, fairs or seminars;
- Company team building, employee wellbeing or company events; and
- Special career events (indoor or outdoor).

Need more info

We are happy to assist with any questions or queries regarding our services. Please email us at info@occupationalinsight.co.za or call us on 087 379 7857 (Monday to Friday, 08:30 - 16:30). You can also visit our website on occupationalinsight.co.za.



My craft is part of who I am.

#IMPLEMENT_MY_CAREER_CALLING



Choose your option, control your sessions, connect and get the career and study insight you need!



Individual Clients (Online) per session

One-on-one career and study information session between the Professional Career Development Practitioner: CIO and the Client

R380



Groups (Online) per session

Career and study information session between the Professional Career Development Practitioner: CIO and a group of individuals in an online setting

R920



Individual Clients (Online) package

Commencing with an individual career and study information needs assessment, explore personalised analysis and insight unpacked from four (4) hours of interactive online sessions with the Professional Career Development Practitioner, CDP: CIO.

Sessions are supported by:

- career database resources
- the MYCAREER self-exploration toolkit activities
- career and study information guidance, feedback, and
- individualised session reports

Additional sessions can be arranged per client request on a per-session basis

R1390

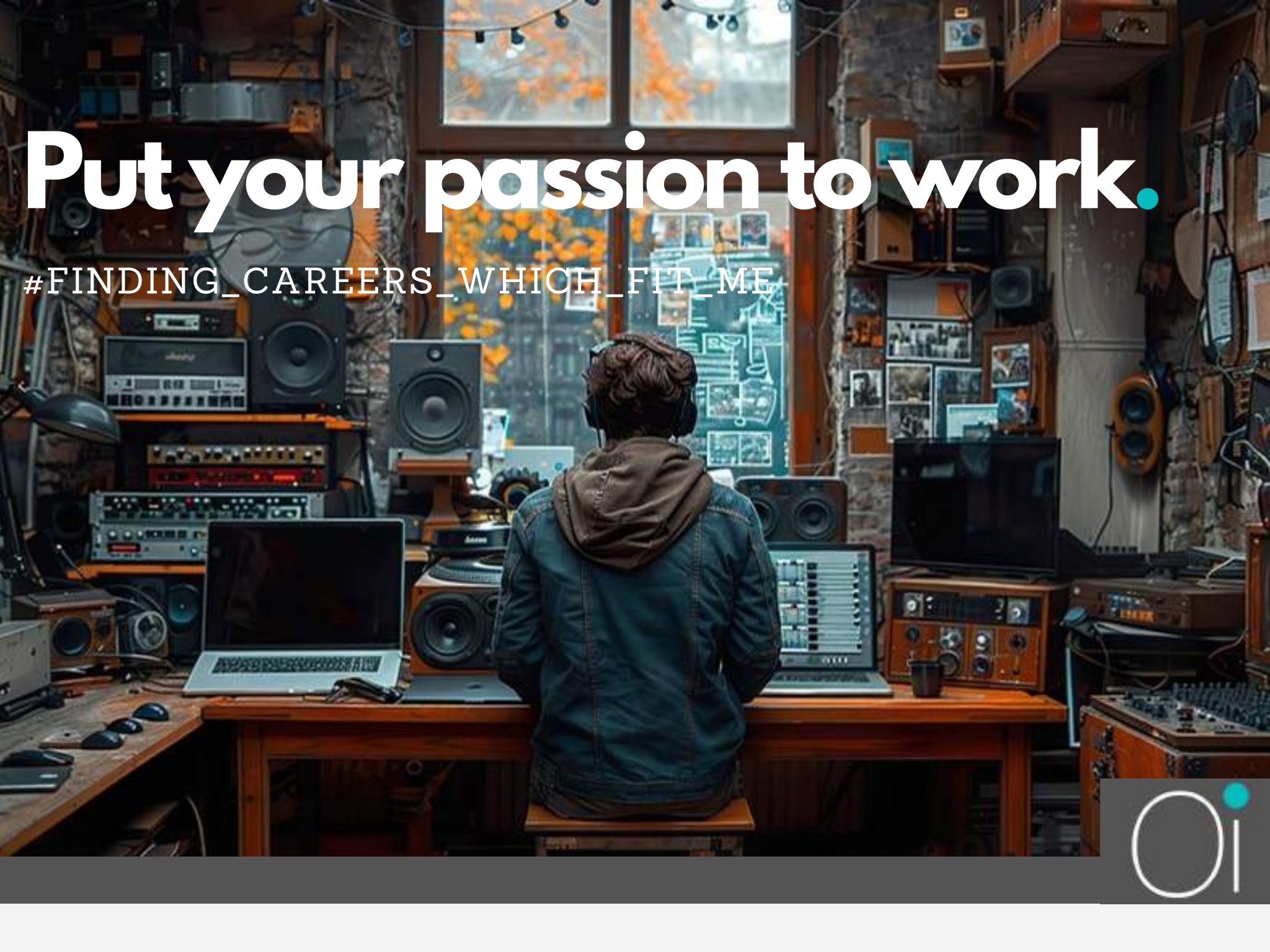


Groups (On-site)

Career and study information session between the Professional Career Development Practitioner: CIO and a group of individuals at a physical location in South Africa

Fees based on Group Session
Proposal tailored to Client needs
and specifications

Get in touch with us for bookings by clicking [here](#).



Put your passion to work.

#FINDING_CAREERS_WHICH_FIT_ME



Top questions about study decisions requiring further information and guidance

- What qualification(s) can I pursue to meet my career goals?
- What does my NQF level mean?
- What study options link with my individual goals, interests and passion?
- What qualifications can I consider to fulfil my career or life ambitions?
- What are specific qualification entry requirements?
- How can I plan to meet entry or application requirements?
- What subjects would I need to select as entry requirements for my intended qualification or career path?
- What options are there to further my studies?
- What options are there to articulate my qualifications into areas I find interesting or want to specialise in?
- What learning pathways can I take to reach my career destination?
- How does my study option link with my career path?
- What study options can enable other parts of my career journey?
- What kind of work service will I need to take on as part of my intended career/study field?
- What types of professional registration would I need to consider as part of my qualification or occupation?
- What costs or other financial considerations are involved in my chosen study area?
- What funding avenues can I target?
- How can my years of relevant work experience be recognised (RPL)?
- Can I start afresh in a new field/area of work? Where and how do I start?
- What do the outcomes, duration and assessment criteria entail for my chosen qualification?
- In which geographical location can I study?
- Which institutions can I study with?
- What options can I consider for distance or part-time learning?
- It's been years since I have been in a classroom; how do I learn/adapt to becoming a student again?
- It's never too late to learn, but I need someone to advise me on my last achievement results and my options for revisiting or continuing my studies.
- I did not pass matric; what options do I have?
- I need information on international study options.
- I need information on retrieving my qualification history from national databases such as the NLRD.
- I need information on the evaluation of foreign qualifications.
- What do qualification credit values entail?
- How can I better explore my career-self-identity?
- Are there self-exploration assessments I can be guided to?
- Are there national or international career advice platforms that I can explore?
- What aspects should I consider when choosing a career or study option?



Access your career development sessions online from anywhere.

Share and sound out your career and study options with a qualified practitioner in a free, respectful and confidential setting. Tailor sessions to suit your unique career and study aspirations.

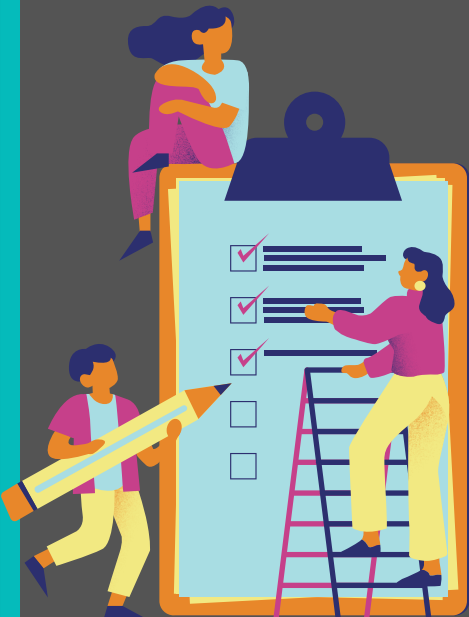
Getting dedicated on-demand career and study guidance sessions has never been easier.

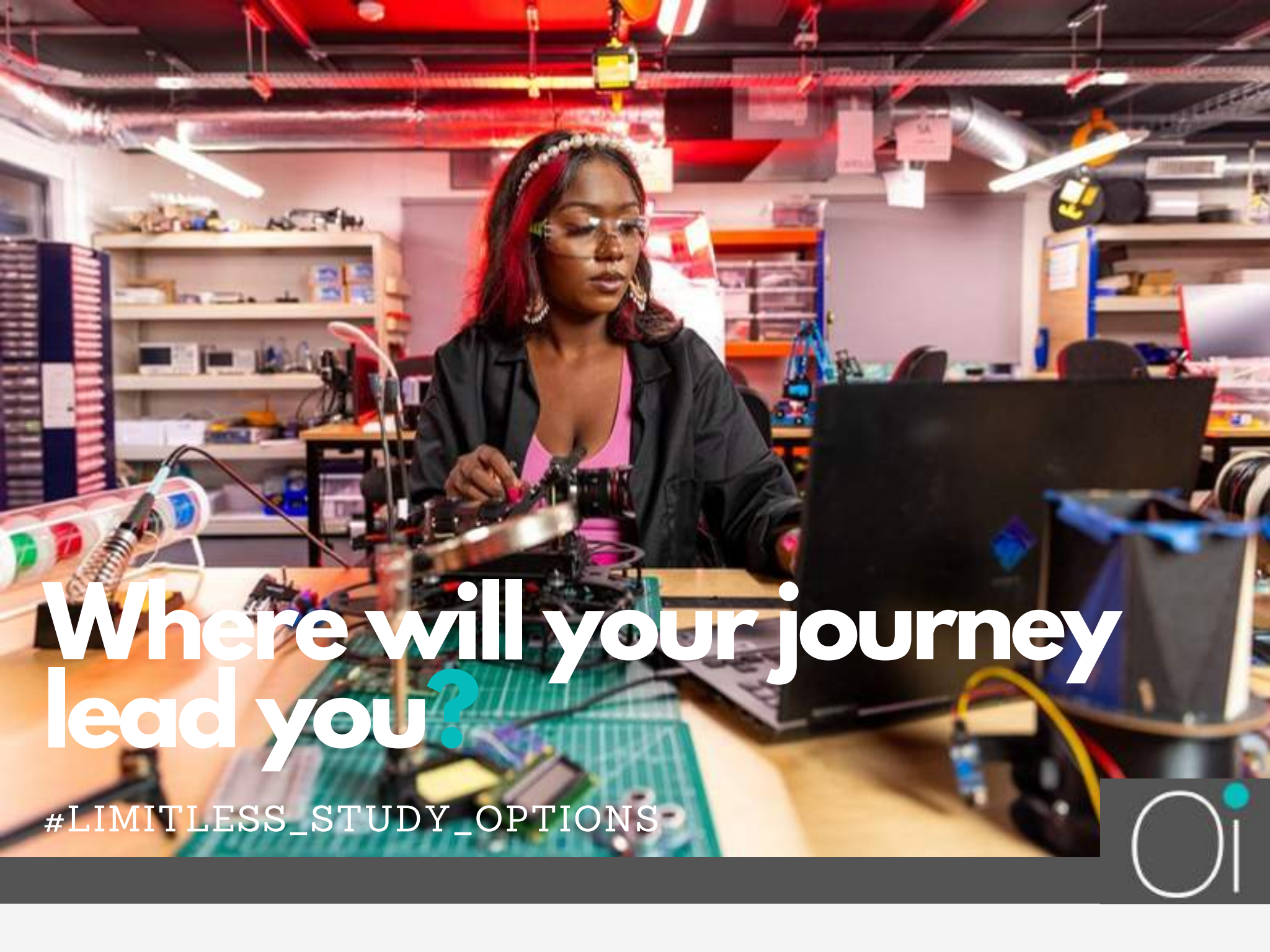
Top questions about career/vocational decisions requiring further information and guidance

- Which roles apply to me and my career path?
- What fields or directions do my interests, abilities, and characteristics point to?
- How can I harness my self-concept to work for me in my career choice?
- How can I connect the pieces to draw up my career path?
- How can I put a plan in place to reach the goals along my career journey?
- What vocational options can I consider to fulfil my career or life ambitions?
- I need help connecting my purpose with a career choice.
- What career options can I progress into?
- What career options can I transition into?
- How can I start today and plan for the career I want tomorrow?
- What does the future of my sector look like?
- What does the future of my intended role(s) look like?
- What are some of the skills, knowledge, experience, and values required for the roles I intend to pursue?

- What considerations do technology and the 21st century hold for my career and broader field?
- What scarce and critical skills information are within my field and associated fields?
- What are the hard-to-fill vacancies reported in my field/sector?
- What work considerations and decisions would I need to make before moving into a career or vocational role?
- What will the nature of my work entail?
- How can my life work shape what I want to do?
- What are the typical job tasks, responsibilities and activities in my intended career/occupational role?
- What does the international work scene look like in my career area?
- Which enablers must I identify to enter, progress or transition in my career path?
- How do I set goals for my career development?
- What current or future skills, attributes and competencies would be required for my chosen career path?

All clients receive access to the **mycareer** resource toolkit, a collection of functional, practical self-exploration activities to promote career self-awareness, reflection, and thought.





Where will your journey
lead you?

#LIMITLESS_STUDY_OPTIONS



Journey notes for traveling along the career path

*Note to myself:
Pack for my
journey ahead,
identify all the
information and
resources required.*

*NB: Remember to
take a backpack,
there's so much
to take in from
every stop along
the journey.*

Paths have hurdles along the way which I will need to identify, assess and navigate...

I have a great journey ahead of me. A roadmap or plan of where to begin would be handy?..

Bridges connect me to where I need to go, and every bridge I cross opens up new areas of my path...

I may need to ask for directions from time to time; that's okay. There are always people I can speak to along my journey...

I may need to consider other parts of my life roles and how these interact with my journey...

Events along the path may require me to pause, take stock, reflect and then go again...

There are key people I will meet along the path, some of whom may even help me with my journey. I will need to identify them...

I will encounter some parts of my path which appear blocked. That's okay. I just need to find the 'keys' to unlock these parts...

Perfect! A moment to catch my breath. It gives me a chance to reflect, learn, and celebrate the lessons, the experiences, the challenges and the knowledge I have gathered along the way...

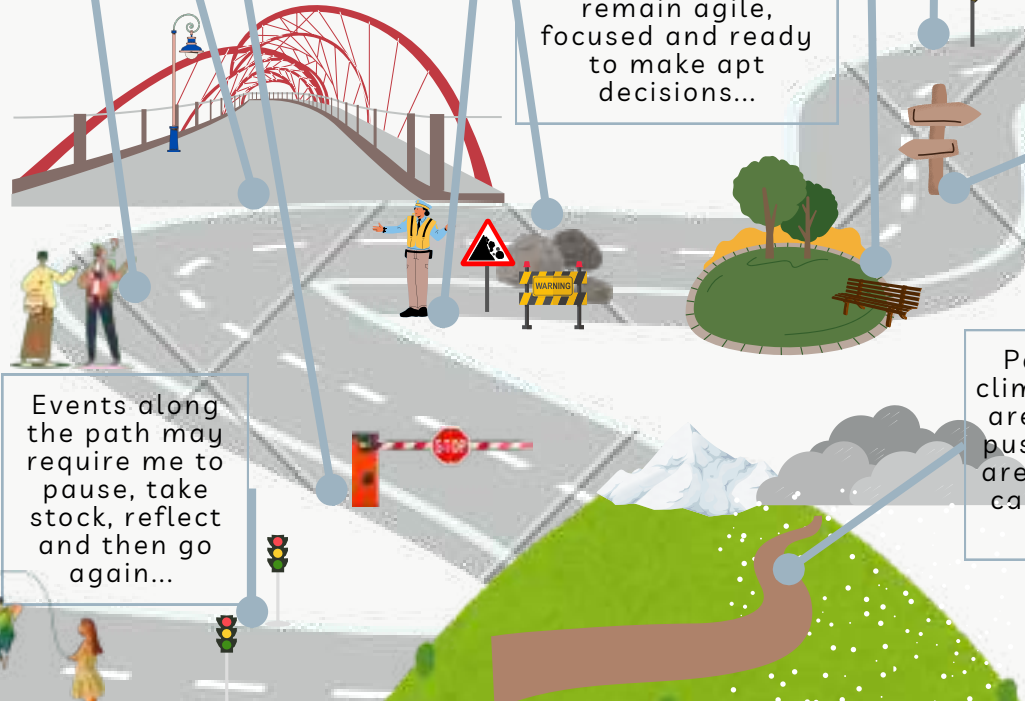
That rockfall came out of nowhere! Unforeseen events may occur, I must remain agile, focused and ready to make apt decisions...

I need to keep going - the path brings unexpected shifts. I need to adapt and keep positive. Every stop along the way builds me towards my next destination...

Wow, take a look at how far I've come. I can take the learnings from every stop I made and use it towards my next destination!..

Paths sometimes require me to head in new directions or to forge new roads...

Paths have hills to climb and not all days are sunny but I must push on ahead. There are other parts of my career waiting to be uncovered...





Access personalised career and study information sessions from the comfort of your own space and time at the click of a button

Connect and get the insight you need

